

# Airbnb Cleaning Checklist

## First

- Wash all linens, starting with towels

## Bathroom 1 (Primary)

- Remove and wash shower curtain liner
- Vacuum, including baseboards
- Check vanity and shower contents
- Clean toilet
- Clean and dry tub and sink
- Polish metal fixtures
- Clean mirror
- Replace items
  - Refill hand soap, shampoo, conditioner, body wash
  - 2 extra TP under sink
  - Shower curtain
  - Bath mat
  - Hand towel
  - Trash bag with 2 extra in bin
- Mop

## Bathroom 2 (Hall)

- Remove and wash shower curtain liner
- Vacuum, including baseboards
- Check vanity and shower contents
  - Should contain hair dryer, first aid kit
- Clean toilet
- Clean and dry tub and sink
- Polish metal fixtures
- Clean mirror
- Clean hall mirror
- Replace items
  - Refill hand soap, shampoo, conditioner, body wash
  - Leave 2 extra TP under sink
  - Shower curtain liner
  - Bath mat
  - Hand towel
  - Trash bag with 2 extra in bin
- Mop

## Bedroom 1 (Primary)

- Remove all linens
- Vacuum floor
- Lint brush headboard
- Check drawers and closet contents
- Wipe down dresser and side tables
- Clean mirror
- Replace linens
  - Sheets
  - Blanket
  - Towels
- Mop

## Bedroom 2 (Middle)

- Remove all linens
- Vacuum floor
- Lint brush headboard
- Check drawers and closet contents
- Wipe down side tables
- Clean mirrors
- Replace linens
  - Sheets
  - Blanket
  - Towels
- Mop

## Bedroom 3 (Office)

- Remove all linens
- Vacuum floor
- Check desk and closet contents
- Wipe down desk
- Inflate or deflate air mattress
- Replace linens
  - Sheets
  - Blanket
  - Towels
- Mop

## Kitchen

### To Do:

- Put away clean dishes
- Wash dirty dishes
  - Check that coffee maker is clean
  - Replace the filter if needed
- Check contents of fridge and freezer
  - Leave condiments and unopened, unexpired foods; toss the rest
- Check the contents of the food shelves to the right and left of the stove
  - It should contain at minimum salt, pepper, sugar, cooking oil, tea
  - The coffee grinder should contain coffee
- Check contents of other cabinets / make sure everything is more or less in the right place and nothing is missing. There should be at least 8 full place settings.
- Replace items
  - Coffee beans
  - Refill hand soap and dish soap
  - Replace dish sponge
  - Replace paper towels when roll gets too small
  - Hand towel
- Wipe down hard surfaces with all-purpose cleaner
  - Includes countertops, stovetop, interior of fridge, interior of microwave, front of everything (as needed)
- Clean and dry sink
- Polish metal fixtures
- Swiffer under furniture
- Vacuum/sweep floors
- Mop

## Dining Room

- Swiffer under furniture
- Vacuum/sweep floors
- Vacuum upholstery
- Check contents of sideboard
  - Should contain (see photo for reference)
- Wipe down hard surfaces
- Mop

## Living Room

- Swiffer under furniture
- Vacuum/sweep floors
- Vacuum upholstery
- Check contents of end tables, coffee table, TV stand, toy box
  - Should contain tv remote, 4 coasters, assortment of toys and games, antique books (see photo for reference)
- Wipe down hard surfaces
- Mop

## Laundry Room

- Make sure the washer and dryer are both empty
- Empty the lint trap
- Wipe down hard surfaces
- Replace items
  - 4-6 Tide Pods
  - 10 beach towels
- Swiffer under furniture
- Vacuum floors
- Mop

## Exterior

- Clean litter
- Mow lawn
- Pull weeds
- Sweep walk and steps
- Wipe down tables

## Full house

- Lysol all door knobs
- Reset blinds, clean windows as needed
- Make note if any supplies need replenishing

## Last

- Replace kitchen trash bag with 2 extras in the bin
- Close all windows
- Lock owner's closets